



VOLUNTEER

APPLICATION

Thank you for your interest in volunteering with the Knick Knack Nook. As a volunteer, the gifts of your time, skills and experience are a direct investment that serves the needs of our local community.

Please take a few minutes to fill in these forms to help us get to know you better and determine the best fit for you at the Nook.

Name: _____

Address: _____

Email: _____

Home Phone: _____ Cell Phone: _____

Date of Birth: Day/Month/Year _____

1. How did you hear about us?

2. Do you have previous experience as a volunteer? If so, please give details as to where and the kind of volunteer position(s) and the nature of the work.



What particular skills, talents or expertise would you like to share with the Nook?

3. Do you have any health/wellness limitations that we need to be aware of that may hinder or affect your work?

5. Reference

Please provide us with the name and phone number of a non related individual with whom you have worked and/or volunteered

Name: _____ Phone: _____

Position: _____

Below is a broad overview of things we do on a daily basis. Where do you see yourself? *Check all that apply.*

Donations, Receiving:

- Testing of small electrical appliances and electronic components
- Quality control
- Sorting, tagging inventory

Setup, Display changes:

- Household: kitchen, Bedding & Linens
- Family Clothing: Men, Women & Children
- Tools, Hardware, Sporting Goods.
- Weekly display changers

Customer Service:

- Floor staff/Sales support
- Cashier

Weekly

- Store maintenance/construction

Volunteers are the valued partners! We want to honour your investment, as we count on you. What would be your availability? *Check all that apply.*

| Shift | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------------------------|--------|-------------------------------|-----------|----------|--------|----------|--------|
| | | Sorting/Stocking/ Cleaning | | | | | |
| Morning 8:45 - 12:00 | | | | | | | |
| Afternoon 11:45-3:00 | | | | | | | |
| Combination | | | | | | | |

VOLUNTEER COMMITMENT

Thank you for choosing to invest your time and talents with the Knick Knack Nook. Your contribution extends our capacity to help fulfill a greater mission.

As a volunteer, our commitment to you

- To be passionate in the pursuit of excellence in our work and service
- To strive to lead with excellence to the best of our abilities
- To provide orientation, training and supervision necessary to do the work
- To create a safe, healthy and fun work environment
- To be treated with respect and appreciation as a valued co-worker and team member.

In turn, your commitment with us

- To accept and carry out necessary operations as requested within the operational mission of the Knick Knack Nook to the best of your abilities
- To keep your commitment to the scheduled shifts. If you are unable to work your shift, you will give advanced notice.
- To provide outstanding customer service and thoroughness in all aspects
- To follow the guidelines as outlined in the Volunteer Operational manual
- To give advanced notice of changes in your availability (vacations, leaves etc.)
- To treat co-workers and team members with respect and appreciation

Statement of Understanding

- I acknowledge that there is no financial compensation for my services as a volunteer
- I am aware that the Knick Knack Nook does not provide benefits (i.e. medical, disability insurance or workers compensation) for any volunteers, in the event of injury.

I agree to the terms as stated and confirm my agreement by my signature below:4

Date _____

Volunteer signature _____

We will have you sign this when we see you in person!